



## **COVID-19 Health and Safety policy**

### **POLICY AIM:**

- To ensure that the risks of Covid-19 presented to children, staff and visitors are reduced to an acceptable level.

### **POLICY OBJECTIVES:**

- To conduct all our activities safely and in accordance with legislative standards and in consideration of government guidance.
- To provide safe working and learning conditions.
- To ensure a systematic approach to the identification of risks and the allocation of resources to control them.
- To openly communicate on health safety and welfare.

### **POLICY STATEMENT:**

Tandridge Village Pre School recognises and accepts its responsibility as an employer and provider of services and will provide a safe and healthy workplace and learning environment for all staff, children and such other persons as may be affected by its activities.

We will adopt health and safety arrangements under COVID 19 in line with Health & Safety legislation, and in consideration of government guidelines.

Good health and safety management will be an integral part of the way that the setting operates and will be considered across all work activities and across the wide range of educational activities delivered.

### **THE SETTING WILL:**

Apply and communicate sensible risk management and safe working practices. This will involve:

- Regular assessment of hazards and associated risks.
- Implementing preventive and protective control measures against those risks to an acceptable/ tolerable level.
- Monitoring the effectiveness of those measures by senior leaders
- Provision of information, instruction, training and protective equipment to staff (and children where required).
- Review of risk assessments, policies, procedures and practices at regular intervals and where additional information is gained through changes in government guidance, monitoring or following an incident.
- Implement measures to ensure social distancing is observed across the site consistent with and appropriate to the numbers of children, staff and visitors in the setting.
- Maintain an appropriate hygiene regime to be followed by all children, staff and visitors.
- Operate an enhanced cleaning regime for the duration of COVID 19.
- Ensure that staff are informed and instructed to ensure competence and awareness of health & safety precautions required during COVID 19.
- Educate children about Covid-19 and to encourage and re-assure them about the measures in place to protect themselves from it.
- Require all employees and encourage and support all children, to show a proper personal concern for their own safety and for those around them.
- Require staff to exercise increased due, care and attention and observe safe working methods.



- Communicate regularly and effectively with staff and parents about the setting's response to COVID-19.
- Provide for children of critical workers and vulnerable children to be accommodated alongside returning year children.
- Put in place the support required for the return of children with special educational needs and disabilities (SEND) in line with education health care (EHC) plans in conjunction with families and other agencies.
- Put in place any flexible working arrangements needed to support delivery of education and childcare during COVID-19 including where necessary staggered start/end times.
- Put in place measures to check on staff wellbeing (including for leaders).
- Draw up contingency plans for:
  - Someone falling ill or demonstrating symptoms on site.
  - Deep cleaning in the event of an outbreak of Covid-19 on site.
- Provide appropriate personal protective equipment (PPE) as required by staff.
- Put in place arrangements for the continuing education of those children who have not yet returned to Pre-school.

This policy has been adopted by Tandridge Village Pre-School Committee.

Signed on behalf of the Pre-School:

Date:

This policy will be reviewed: Autumn 2025

(Unless there is a change in legislation or with direct guidance from an educational body)

Staff Signatures:

Date: