



## **Behaviour Policy 2020 Covid-19 Addendum**

The principles as set out in Tandridge Village Pre School [Behaviour Management Policy](#) remain and should continue to be followed. This addendum should not be used as a stand- alone document and should be read in conjunction with the existing policy. It sets out the expectations of Tandridge Village Pre School in light of the Covid-19 pandemic and the need for children to behave differently when they return to setting. It describes the new systems in place and how children will be supported to adhere to them.

This addendum follows the advice and guidelines provided by the DFE.

On arrival children and their parent will adhere to social distancing by standing on designated markers and waiting to be called forward to enter the building. Parents will drop children at the door and will not enter the building. Parents will use the same queuing system for pick up. If more than one social bubble is in operation then drop off and pick up times will be staggered. Parents should try to adhere to their designated time. It is assumed that social distancing will not be adhered to within bubbles as children are unable to understand the principles. Different bubbles will be kept entirely separate. Children will not bring items to show and tell or play with from home into preschool.

Hand washing should be done on arrival and departure, before and after eating, after blowing noses or sneezing, before preparing food and after visiting the bathrooms. Wash with soap and water for at least 20 seconds, washing every part of the hands (staff should supervise children's hand washing) and hands should be thoroughly dried. Hand sanitising gel should be available to use in the hall after coughing, sneezing or blowing noses, or supervision of nose blowing. Principles set out in the [Health-and-hygiene-policy](#) still apply.

Staff will share with children the importance of good respiratory hygiene 'catch it, kill it, bin it' and coughing into a tissue or their elbow. Staff will encourage children not to touch their noses, eyes or mouth while at preschool.

When operating the preschool for more than one bubble at a time the hall will be divided using fencing so the children in different bubbles do not mix, snack and lunch will be taken separately to ensure the children do not mix, areas will be cleaned between different groups and separate play areas outdoors must also be established. Children will be supervised to ensure they don't play in the wrong area. When more than one bubble operates separate toilet cubicles will also be designated for the different bubbles. Staff supervising bubbles should coordinate with other groups to ensure different bubbles are not moving within communal areas at the same time.

Children will bring in designated drink bottles which will be stored in their play area. Special care will be taken to ensure they don't share bottles.

Equipment and resources will be shared within bubbles and cleaned at the end of each session; items such as books which cannot be cleaned will be dated and taken out of use for 7 days following use. All items will be cleaned between use by different bubbles.



### **All children will be supported in the following ways:**

- Throughout the setting there will be signs/posters/visual prompts to remind children and staff of the new safety measures in place that should be followed.
- All adults will explain new routines sensitively and help children to feel safe and reassured by the rules in place.
- The new routines and expectations will be explained and repeated by the staff every day and throughout the day. This will reassure all children and particularly the most anxious.
- All adults will explain hygiene rules sensitively every day and provide gentle reminders throughout the day.
- Whilst new expectations are established, we will focus on routines, safety and well-being.
- Setting staff will pay particular regard to families and children who are classified as clinically vulnerable so that appropriate additional support is put in place to reduce anxiety as appropriate to the circumstance.

### **Support for pupils who have additional or special educational needs:**

- Children will have their individual support plan/proactive behaviour plan /risk assessment reviewed in light of the new circumstances.
- If there are concerns that appropriate support is not possible during this period, despite our best endeavours, a meeting will be held with parents (and relevant external professionals) to discuss next steps and what additional adaptations may be possible to ensure the child's safety.

### **Positive Touch and Physical Intervention**

There may be times when a child's behavior requires staff to use physical intervention to ensure the child's own safety, the safety of other children and staff, or that property is not seriously damaged.

Tandridge Village Pre School will be guided by the following principles in these circumstances, in line with the advice from the Surrey Accredited Training Centre:

- Given the current pandemic, staff will also need to consider the possible risk of infection if they physically intervene, contrasted with the possible risks of infection should they not intervene.
- Any decisions made should be in accordance with Public Health and Government guidelines on Covid-19.
- Advice remains firmly focused on restraint reduction. The emphasis is on de-escalation, reducing triggers, and early interventions to manage risk.
- When deciding to use restrictive interventions, any such restriction must be a last resort, reasonable and proportionate action.
- Staff need to ensure their decisions consider the risks of doing something contrasted with the risks of doing nothing.
- Settings should continue to explore non-restrictive alternatives that maximise safety and minimise harm at the point of risk behaviour.
- At the heart of all decisions is our desire to maintain the care, welfare, safety and security of everyone, staff as well as children.

Created: 9 June 2020  
Review: 9 June 2021



## **Behaviour management policy**

We work together as a team to set clear guidelines for the children regarding their behaviour. We aim to develop the individual child's self-discipline and to encourage a co-operative attitude towards others as well as a respect for property.

Rules governing the conduct of the group and the expected behaviour of the children will be discussed and agreed within the Pre-School and explained to all newcomers, both children and adults.

Methods that we use to promote good behaviour include:

- Setting good and consistent adult example
- Distraction
- Redirection and anticipation of situation i.e. early intervention and assess outcome
- Adult endorsement and praise for behaviour such as kindness and willingness to share
- Rewards such as stickers, choosing a toy from the cupboard etc
- In cases of serious misbehaviour, such as racial or other abuse, the unacceptable nature of the behaviour and attitudes will be made clear immediately, but by means of explanations, rather than personal blame
- Children will never be sent out of the room by themselves
- Adults will not shout, or raise their voice in a threatening manner
- Physical punishment will NEVER be used or threatened
- Children will NEVER be singled out and humiliated
- We will only use physical restraint, such as holding, to prevent physical injury to children or adults and/or serious damage to property. Details of such an event will be brought to the attention of the Manager and will be recorded in our child concern book. The parent/carer will be informed on the same day and the parent/carer will be asked to sign the child concern book to say that he/she has been informed

By maintaining a regular two-way flow of information with parents / carers every child's key worker will monitor their progress. Any identified issues will be discussed with the Manager and observation records will be used to help understand the cause. In partnership with the Manager, the child's key worker and parent/carer a decision will be made as to how to respond appropriately. An action plan will be drawn up. If an issue persists, the Manager and the child's key worker will discuss with the parents/ carers the possibility of gaining assistance from outside agencies (Surrey Early Years Advisor).

By ensuring boundaries and expectations are clearly understood, we can provide the children with a happy and secure place to learn and play.

## **Bullying**

Bullying involves the persistent physical or verbal abuse of another child or children.

We take bullying VERY seriously.

If a child bullies another child or children:

- We will intervene to stop the child harming the other child or children
- We will explain to the child doing the bullying why his/her behaviour is inappropriate
- We will give reassurance to the child or children who have been bullied
- We will make sure that children who bully receive praise when they display acceptable behaviour
- We will not label children who bully



- When children bully, we discuss what has happened with their parents and work out with them a plan for handling the child's behaviour
- When children have been bullied, we share what has happened with their parents, explaining that the child who did the bullying is being helped to adopt a more acceptable way of behaving

This policy has been adopted by Tandridge Village Pre-School Committee.

Signed on behalf of the Pre-School:

Date:

This policy will be reviewed: Autumn 2025

(Unless there is a change in legislation or with direct guidance from an educational body)

Staff Signatures:

Date: