



Settling in the Pre-School policy

We want the children to feel safe, happy and stimulated whilst in our care. We also want the children to recognise that adults are a source of guidance, help and friendship. We want to encourage the children to share with their parents/guardians the new learning experiences they have enjoyed in our Pre-School.

In order to accomplish this, we will:

- Make the setting a welcoming place to come.
- Allocate every child a key person. (As set out in the welfare requirements of the Early years foundation stage).
- Work actively with the parents/ guardians to support their child/ren during the settling in period.
- Reassure and work with parents/ guardians whose child/ren seem to be taking a long time to settle into Pre-School.
- Stagger the admissions of the new children to ensure maximum support.

At Tandridge Village Pre-School we feel that children cannot play and learn successfully if they are anxious and unhappy. Our settling in procedures aim to help parents/ guardians to help their child/ren feel comfortable in the Pre-School, benefit from what we have to offer and be confident that they will be collected by their parents/guardians at the end of the session.

Each settling in process will be different per child, we will work closely with parents/carers to establish what strategies and timescales would work best for your child whilst also ensuring the happiness and routines of our remaining children.

This procedure has been adopted by Tandridge Village Pre-School Committee.

Signed on behalf of the Pre-School:

Date

This procedure will be reviewed: Spring 2027

(Unless there is a change in legislation or with direct guidance from an educational body)

Staff Signatures:

Date:

